



Brighton & Hove
City Council

Audit & Standards Committee

Title:	Audit & Standards Committee
Date:	27 September 2016
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall, Norton Road, Hove, BN3 4AH
Members:	Councillors: A Norman (Chair), Chapman, Cobb, Druitt, Morris, Robins (Group Spokesperson), Sykes (Group Spokesperson) and Taylor Co-opted Members: Diane Bushell and Dr David Horne
Contact:	John Peel Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk



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- Do not re-enter the building until told that it is safe to do so.

Democratic Services: Audit & Standards Committee

Monitoring Officer	Executive Director	Councillor A Norman (Chair)	Democratic Services Officer
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OFFICERS

Councillor Chapman
Councillor Morris
Councillor Robins
Dr David Horne
Diane Bushell
Officers
Officers

Councillor Cobb
Councillor Taylor
Councillor Druitt
Councillor Sykes
Officers
Officers
Officers

Public Speaker	Public Speaker
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Press

Public Seating



Public Seating



AGENDA

23 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

24 MINUTES

1 - 14

To consider the minutes of the meeting held on 21 June 2016 (copy attached).

25 CHAIR'S COMMUNICATIONS

AUDIT & STANDARDS COMMITTEE

26 CALL OVER

- (a) Items (29- 36) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

27 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 20 September 2016;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 20 September 2016.

28 MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

29 STRATEGIC RISK MAP FOCUS

15 - 34

Report of the Executive Lead Officer, Strategy, Governance & Law (copy attached).

Contact Officer: Jackie Algar

Tel: 01273 291273

30 INTERNAL AUDIT AND CORPORATE FRAUD PROGRESS REPORT

35 - 42

Report of the Executive Director, Finance & Resources (copy attached).

Contact Officer: Graham Liddell

Tel: 01273 291323

31 DUE DILIGENCE IMPLICATIONS FOR AUDIT AND CORPORATE FRAUD JOINING ORBIS

43 - 46

Report of the Executive Director, Finance & Resources (copy attached).

Contact Officer: Graham Liddell

Tel: 01273 291323

AUDIT & STANDARDS COMMITTEE

32 2015/16 FINANCIAL STATEMENTS AND ANNUAL GOVERNANCE STATEMENT **To Follow**

Report of the Executive Director, Finance & Resources (copy to follow).

Contact Officer: Jane Strudwick Tel: 01273 291255

33 ERNST & YOUNG AUDIT RESULTS REPORT 2015/16 **To Follow**

Report of Ernst & Young (copy to follow).

34 TARGETTED BUDGET MANAGEMENT (TBM) 2016/17 MONTH 2 **47 - 106**

Extract from the proceedings of the Policy, Resources & Growth Committee meeting held on 14 July 2016; together with a report of the Executive Director of Finance & Resources (copies attached).

35 CUSTOMER FEEDBACK REPORT **107 - 124**

Report of the Executive Lead Officer, Strategy, Governance & Law (copy attached).

Contact Officer: Brian Foley Tel: 01273 291229
Ward Affected: All Wards

36 STANDARDS UPDATE **125 - 130**

Report of the Executive Lead Officer, Strategy, Governance & Law (copy attached).

Contact Officer: Abraham Ghebre-Ghiorghis Tel: 01273 291500
Ward Affected: All Wards

37 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 20 October 2016 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting.

38 ITEMS FOR THE NEXT MEETING

AUDIT & STANDARDS COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through www.moderngov.co.uk

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact John Peel, (01273 291058, email john.peel@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk.

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